



CE MARKING TRAINING COURSE

Date and time:

Wednesday 27 February 2019, 8.45am - 1.00pm

Location:

London Chamber of Commerce and Industry,
33 Queen Street, London EC4R 1AP

DESCRIPTION

This course, organised by Enterprise Europe Network (EEN) at London Chamber of Commerce and Industry (LCCI), will give you a complete overview of the CE marking process. This is ideal if you have little or no experience in the subject.

You will gain a basic understanding of the CE marking directives and learn how to identify and apply them. It will demonstrate the responsibilities you have towards CE marking your products and any relevant testing. In addition, you will receive an introduction to creating a technical file and declaration.

CONTENTS

The course outline is as follows:

- Legislative background
- Summary of directives and standards
- Responsibilities
- The CE marking process
- Standards and harmonised standards
- Technical files and declarations
- Testing and assessment
- Introduction to Notified Bodies
- Summary of the CE marking process
- Resources

WHY SHOULD YOU ATTEND?

CE marking has been made mandatory by the EU for certain electrical goods. By placing the CE marking on a product, a manufacturer is declaring, on his sole responsibility, conformity with all the legal requirements to achieve CE marking.

- Find out which products are exempt from this procedure and how to avoid negligent mistakes that could result in fines and legal proceedings against your company
- Understand how to present the CE logo on your products and what is legally incorrect
- Make sure that you have all the correct documentation ready for processing

WHO SHOULD ATTEND?

Anyone who needs a basic understanding of the CE marking directives, including product designers, managers, importers, purchasing professionals and quality managers.

WHAT IS INCLUDED?

The delegate pack includes course hand-outs and a certificate.

ATTENDANCE AT THIS EVENT IS COMPLIMENTARY.

However, there will be no admittance without prior registration with a maximum of one place per company available. Participants who fail to cancel (in writing) their attendance at least one week prior to the event will be charged a “no-show” fee of £60 (inclusive of VAT).

Please complete the registration form below in BLOCK CAPITALS and email to: Zuzana Brutenicova, International Business Manager, LCCI, 33 Queen Street, London EC4R 1AP, E: zbrutenicova@londonchamber.co.uk, T: 020 7203 1823.

CARD DETAILS – AGREEMENT TO “NO SHOW” POLICY

Signature _____ Date / / _____

Card no Card security code (last three or four digits on the signature strip)

Start date / Exp date / Issue number (maestro only) Name of card-holder _____

Card-holder / Billing address _____

Postcode _____ Signature _____ Date / / _____

Please note: Your card won't be charged – we only need your card details to guarantee your booking.
Please provide cancellations in writing and email to: zbrutenicova@londonchamber.co.uk

ABOUT YOU AND YOUR COMPANY

Title _____ First name _____ Surname _____

Your job title _____ Company name _____

Company address _____ Postcode _____

Email _____ Website _____ Tel _____

Number of employees _____ Annual turnover £ _____ Year established _____

Business sector _____

How did you hear about this event? _____

ABOUT ENTERPRISE EUROPE NETWORK

EEN is the world's largest business support network, providing London SMEs with free practical advice, assistance and information on European issues. This includes EU legislation and policy and public sector opportunities in Europe, as well as access to business co-operation partners. EEN brings together business support organisations from over 60 countries and 600 member organisations worldwide. In the UK, EEN is jointly funded by the European Commission and Innovate UK, helping to connect SMEs that are looking to commercialise ideas and succeed in new markets.

PRIVACY AND DATA PROTECTION

We are committed to protecting and respecting your rights to privacy and data protection. We will use the information we collect about you in accordance with the reasons stated when we collect it and to inform you of our activities. The information supplied by you will be held on LCCI databases and we will take reasonable measures to safeguard its confidentiality, integrity and availability. Our Privacy Policy sets out how LCCI collects, uses, shares and retains all personally identifiable information.

TICK the box(es) if you would like:

- Your name, job title, company and business activity displayed on the printed and electronic guest lists for this event.
- Your full contact details shared with external sponsor(s), partner(s) and host(s) for this event who may contact you about their services. (Sponsors, partners and hosts are listed on the event marketing collateral, guest list and website).