



RULES OF ORIGIN / CUSTOMS PROCEDURES AND DOCUMENTATION TRAINING COURSE

ETC Venues, 51-53 Hatton Garden, London EC1N 8HN

Tuesday 30 May 2017

Description

This one-day course is split in two distinct sessions. The morning session examines in detail the procedures required to deal with customs import and the implications of duty relief schemes to ensure that businesses trading globally can work efficiently and economically. The afternoon session explores in greater depth the current Rules of Origin, Preferential Trade Agreements and how to establish where goods originate "officially". The internal factors to support originate declarations are also covered; something of key importance for importers and exporters alike.

Trainer

Jeff Lewis, MBA BSc MIEx, Resultz Ltd

Jeff Lewis has worked at all levels of business in a wide range of industries, both within the UK and internationally. Since 2004, Jeff has worked as an Independent Export Adviser and as an Approved International Trainer for the Institute of Export, chambers of commerce and other independent training organisations delivering public and in-house courses on all aspects of international trade.

As well as a BSc in Electronics, Jeff has an MBA from Manchester Business School, one of the highest-rated business schools in Europe, with an international reputation for top-rated teaching and research. Here Jeff specialised in global sales and marketing strategies.

Jeff's involvement in professional organisations and activities includes membership of the Institute of Export, for whom he is a tutor on their Advanced Certificate in International Marketing course. He is also a tutor on the new International Foundation degree from the Institute of Export, which is run in conjunction with Anglia Ruskin University, Cambridge. Jeff is a committee member of the North West Branch of the Institute of Export.

Key objectives

On completion of this course, delegates will have an understanding of customs procedures and the UK trade tariff, as well as VAT responsibilities regarding EU and non-EU trade. In addition, they will have learned how origin is established, how to complete the relevant documentation and will understand the internal requirements to support the process

Who should attend?

The course is ideally suited for all staff working in import/export administration, international sales, accountancy, and shipping and logistics. It is designed for people new to international business but also for experienced company staff who may want to refresh their knowledge.

Included

Delegate pack includes course hand-outs and certificate. The course includes lunch and refreshments.

Contents

This course covers the following topics:

- Customs procedures
- Products qualifying as wholly produced goods
- VAT and Duty
- Proof of Export
- Customs Entry information
- EORI and CPC code
- The Union Customs Code and the changes to customs relief schemes
- Authorised Economic Operator
- Inward Processing
- Rules of Origin
- Commodity Codes and UK Trade Tariff
- EURI, ATR and GSP Certificates
- Internal documentation and procedures required to support origination declaration
- Responsibilities as an importer and exporter

Price

LCCI Premier Plus Member	£354.00 (inclusive of VAT)
Local Member, Non-Member	£414.00 (inclusive of VAT)

TO REGISTER

Please complete the booking form in **BLOCK CAPITALS** and email back to:

E: edesideri@londonchamber.co.uk or book online at londonchamber.co.uk/international

For more information, contact Enea Desideri, International Business Executive, London Chamber of Commerce, 33 Queen Street, London EC4R. T: +44 (0)20 7203 1823, E: edesideri@londonchamber.co.uk.

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Premier Plus Member	£354.00	_____place(s)
Premier Plus Member - Second Attendee (15% discount)	£300.00	_____place(s)
Local Member; Non-Member	£414.00	_____place(s)
Local Member; Non-Member - Second Attendee (15% discount)	£350.00	_____place(s)

Cheques should be made payable to London Chamber of Commerce and Industry.

Alternatively, please complete your credit card details below. All bookings must be made in writing using the application form and full payment to secure your place. Please note we do not invoice. All cancellations must be made in writing. Cancellations received four weeks prior to the event date will be given a full refund. All cancellations after that date will be subject to the loss of the full fee. **We are unable to transfer bookings to future events.** Named substitutes are welcome a any time and must be made in writing. **Courses will only take place if the minimum number is met.**

I have read and agree to the terms and conditions above.

Signature _____ Date / /

I attach payment for _____ place(s) in the sum of £ _____ MasterCard/Maestro/Visa/Visa Debit/Visa Electron/JCB/Amex (Please circle as appropriate)

Card no Card security code (last three or four digits on the signature strip)

Start date / / Exp date / / Issue Number (maestro only) _____ Name of card-holder _____

Card-holder / Billing address _____

_____ Postcode _____ Signature _____ Date / /

ABOUT YOU AND YOUR COMPANY

Title _____ First name _____ Surname _____

Your job title _____ Company name _____

Company address _____ Postcode _____

Email _____ Tel _____ Fax _____

Number of employees: _____ Description of business: _____

Turnover: £ _____ Trading since: _____

Please indicate if you have any requirements e.g. access, dietary or information in an alternative format: _____

PRIVACY AND DATA PROTECTION

We are committed to protecting your privacy and will only use the information we collect about you in accordance with the reasons stated when we collect the information. The information supplied by you will be held on the database by LCCI and used to notify you of future events and services.

If you do NOT put a cross in the box provided:

You will be added to LCCI's international trade mailing list