

EXPORT DOCUMENTATION

Price List May 2009

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Our Business is Your Business

MOVEMENT CERTIFICATE EUR I

EUR I forms give preferential import entry (usually a zero duty rate) for EU-made goods when shipped to certain markets including Algeria, Bulgaria, Chile, Croatia, Egypt, Iceland, Israel, Jordan, Lebanon, Mexico, Morocco, Norway, Romania, Serbia, South Africa, Switzerland, Syria and Saudi Arabia. Blank forms available F.O.C.

		price	+ vat	= total
Movement Certificate EUR I	Member	£13.09	£1.96	£15.05
Movement Certificate EUR I	Non-Member	£26.23	£3.93	£30.16
Movement Certificate A.T.R	Member	£13.09	£1.96	£15.05
Movement Certificate A.T.R	Non-Member	£26.23	£3.93	£30.16

EC CERTIFICATION SERVICE *electronic certificates are available online: www.londonchamber.co.uk*

European Certificates of Origin are normally required for all countries except Arab League States. The fee for Blank Certificates of Origin includes the certification charge. Certification is a "while you wait" service. Posted documents are returned by post the same day. All cheques should be made payable to London Chamber of Commerce and Industry.

Processing Fees

		price	+ vat	= total
Blank European Certificate of Origin	Member	£15.55	£2.33	£17.88
Blank European Certificate of Origin	Non-Member	£31.05	£4.66	£35.71
Export Invoice	Member	£15.55	£2.33	£17.88
Export Invoice	Non-Member	£31.05	£4.66	£35.71
Other Documents	Member	£15.55	£2.33	£17.88
Other Documents	Non-Member	£31.05	£4.66	£35.71
Certified Copies of above	Member	£3.14	£0.47	£3.61
Certified Copies of above	Non-Member	£6.39	£0.96	£7.34
International Import Certificate		£29.32	£4.40	£33.72
<i>(The Blank International Import Certificate is provided free of charge)</i>				
Special Certificate	Member	£77.00	£11.55	£88.55
Special Certificate	Non-Member	£154.00	£23.10	£177.10
Alteration Approved		£6.49	£0.97	£7.46
Blank Copy Certificate of Origin	each	£0.43	£0.06	£0.49

LEGALISATION SERVICE - (this service covers Embassies/Foreign Office/Notary)

Embassy legalisation/Notarisation

		price	+ vat	= total
Handling Fee	Member	£16.54	£2.48	£19.02
Handling Fee	Non-Member	£27.77	£4.16	£31.93
Handling Fee copies		£4.74	£0.71	£5.45
<i>(The various Embassy fees have to be added to the handling fee shown. Please phone for a quotation)</i>				

Notarisation

Original Documents		£40.00	£6.00	£46.00
Copies		£20.00	£3.00	£23.00

Foreign Office

Standard		£48.20	£3.03	£51.23
Premier		£89.20	£3.03	£92.23

CARNET INDEMNITY SCHEME *quick quotes are available online: www.londonchamber.co.uk*

This is an in-house, "while you wait" Carnet Guarantee Service set up with Lloyd's Underwriters. The indemnity premium is based on the value and kind of goods as well as the full itinerary.

ATA CARNETS - "PASSPORT FOR GOODS" *electronic carnets are available online: www.londonchamber.co.uk/atacarnet*

24 hour service.

		price	+ vat	= total
ATA Carnet	Member	£136.21	£20.43	£156.64
ATA Carnet	Non-Member	£226.94	£34.04	£260.98
Express Service (one hour service)		£136.21	£20.43	£156.64
TAIWAN Carnet	Member	£136.21	£20.43	£156.64
TAIWAN Carnet	Non-Member	£226.94	£34.04	£260.98

ARAB-BRITISH DOCUMENTS *electronic certificates are available online: www.londonchamber.co.uk*

Arab-British Chamber of Commerce Certificates are normally required for Arab League States i.e. Algeria, Bahrain, Iraq, Djibouti, Jordan, Kuwait, Lebanon, Libya, Mauritania, Morocco, Oman, Qatar, Saudi Arabia, Somali Democratic Republic, Sudan, Syrian Arab Republic, Tunisia, United Arab Emirates, Yemen Arab Republic.

A minimum of five blank Arab British documents must be purchased in any one transaction.

Blank forms

		price	+ vat	= total
Blank Original Arab-British Certificates of Origin		£1.25	£0.19	£1.44
Blank Copy Arab-British Certificates of Origin		£0.70	£0.11	£0.81

Certification and legalisation

(Certified and then legalised by the relevant Arab Embassy if required. Please note that the fees below do not show the various Embassy fees. Please telephone for a quotation). The certification charge includes a £2.85 (original) and 10p (copy) Embassy levy fee which is non-vatable.

		price	+ vat	= total
Original Arab Certificate of Origin		£33.30	£4.57	£37.87
Copy Arab Certificate of Origin		£6.45	£0.95	£7.40
Original Export Invoice		£33.30	£4.57	£37.87
Copy Export Invoice		£6.45	£0.95	£7.40
Original Other Document		£33.30	£4.57	£37.87
Copy Other Document		£6.45	£0.95	£7.40
Letter of Indemnity	Member	£20.30	£3.05	£23.35
Letter of Indemnity	Non-Member	£35.60	£5.34	£40.94
<i>(Letters of Indemnity are required when an exporter cannot produce evidence of foreign origin)</i>				
Express Service for Non Legalisation Documents		£20.85	£3.13 per set	£23.98

EGYPTIAN DOCUMENTS

Certification only (Certified by the Egyptian British Chamber of Commerce only, using the European Certificate of Origin when applicable)

		price	+ vat	= total
Original Certificate of Origin		£35.91	£5.39	£41.30
Copy Certificate of Origin		£35.91	£5.39	£41.30
Export Invoice	Member	£51.46	£7.72	£59.18
Export Invoice	Non-Member	£66.96	£10.04	£77.00
Other Document	Member	£51.46	£7.72	£59.18
Other Document	Non-Member	£66.96	£10.04	£77.00

Certification and legalisation (Certified by the Egyptian British Chamber of Commerce and then legalised by the Egyptian Embassy)

		price	+ vat	= total
Original Certificate of Origin		£89.91	£6.89	£96.80
Copy Certificate of Origin		£84.91	£6.14	£91.05
Export Invoice	Member	£104.46	£9.07	£113.53
Export Invoice	Non-Member	£119.96	£11.40	£131.36
Copy Export Invoice		£83.91	£5.99	£89.90
Other Document	Member	£104.46	£9.07	£113.53
Other Document	Non-Member	£119.96	£11.40	£131.36
Copy Other Document		£83.91	£5.99	£89.90

EXPORT DOCUMENT ISSUING OFFICES: useful information and contact numbers

London Chamber of Commerce and Industry (Head Office)
33 Queen Street
London EC4R 1AP

T: +44 (0)20 7248 4444
F: +44 (0)20 7489 0391
W: www.londonchamber.co.uk

Hours of business: 9.00am - 5.00pm Monday - Friday (no lunchtime closing).
Export Document office closes at 4.30pm on the last Friday of every month.

European Certification and Arab Documentation Service: T: +44 (0)20 7203 1977/1851/1850/1886
ATA Carnet Service and Carnet Indemnity Scheme: T: +44 (0)20 7203 1843/1846/1847
Direct fax nos.: +44 (0)20 7203 1921/1891

Ashford Kent

Branch Office
Stourside Place
35 - 41 Station Road
Ashford
Kent TN23 1PP
T: 01233 664 848
F: 01233 623 956

ask for Sue Robb
hours of business: 10.00am - 12.30pm, 1.30pm - 4.00pm

Barking Branch Office

4 Cambridge House
Cambridge Road
Barking
Essex IG11 8NR
T: +44 (0)20 8594 3195
T/F: +44 (0)20 8591 5682

ask for Carol Faulkner
hours of business: 9.00am - 12.30pm, 1.30pm - 4.00pm

Hounslow Branch Office

Unit 20
Bellview Court
183 Hanworth Road
Hounslow
Middlesex
TW3 3TQ
T: +44 (0)20 8577 4148
F: +4 (0)20 8814 1563

ask for Sarah Hudson
hours of business: 9.30am - 12.30pm, 1.30pm - 5.00pm

PLEASE NOTE THAT CERTAIN PRICES ARE SUBJECT TO CHANGE THROUGHOUT THE YEAR. THEREFORE, PLEASE REFER TO THE LONDON CHAMBER OF COMMERCE WEBSITE FOR UP TO DATE PRICES.

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