



## EXPORT DOCUMENTS

Price list January 2019

## MOVEMENT CERTIFICATE EUR I

EUR I forms give preferential import entry (usually a zero duty rate) for EU-made goods when shipped to certain markets including Albania, Algeria, Bosnia and Herzegovina, Ceuta and Melilla, Chile, Egypt, Iceland, Israel, Jordan, Lebanon, Macedonia, Mexico, Montenegro, Morocco, Norway, Serbia, South Africa, Switzerland, Syria, Tunisia and West bank / Gaza Strip.

Blank forms available F.O.C.

		price	+ vat	= total
Movement Certificate EUR I	Member	£18.75	£3.75	£22.50
Movement Certificate EUR I	Non-Member	£37.50	£7.50	£45.00
Movement Certificate ATR	Member	£18.75	£3.75	£22.50
Movement Certificate ATR	Non-Member	£37.50	£7.50	£45.00

## EC CERTIFICATION SERVICE *electronic certificates are available online: [londonchamber.co.uk/cofo](http://londonchamber.co.uk/cofo)*

European Certificates of Origin are normally required for all countries except Arab League States. The fee for Blank Certificates of Origin includes the certification charge. Certification is a 'while you wait' service. Posted documents are returned by post usually the same day. All cheques should be made payable to London Chamber of Commerce and Industry (LCCI).

### Processing Fees

		price	+ vat	= total
Blank Certificate of Origin	Member	£21.75	£4.35	£26.10
Blank Certificate of Origin	Non-Member	£43.50	£8.70	£52.20
Export Invoice	Member	£21.75	£4.35	£26.10
Export Invoice	Non-Member	£43.50	£8.70	£52.20
Other Documents	Member	£21.75	£4.35	£26.10
Other Documents	Non-Member	£43.50	£8.70	£52.20
Certified Copies	Member	£4.75	£0.95	£5.70
Certified Copies	Non-Member	£9.50	£1.90	£11.40
International Import Certificate		£41.25	£8.25	£49.50
Special Certificates	Member	£106.75	£21.35	£128.10
Copy Special Certificate	Member	£53.50	£10.70	£64.20
Special Certificates	Non-Member	£213.50	£42.70	£256.20
Copy Special Certificate	Non-Member	£106.75	£21.35	£128.10
Alteration Approved		£11.00	£2.20	£13.20
Blank Copy Certificate of Origin		£0.85	£0.17	£1.02
Online Chamber Printed Service (Additional Fee)		£3.25	£0.65	£3.90
Express Fee For Online And 'Walk-In' Applications (Per Set)		£11.00	£2.20	£13.20
Rejection Fee (1st Rejection is free)		£5.00	£1.00	£6.00

## LEGALISATION SERVICE - (this service covers Embassies/Foreign Office/Notary)

### Embassy legalisation/Notarisation

		price	+ vat	= total
Embassy Handling Fee	Member	£23.75	£4.75	£28.50
Embassy Handling Fee	Non-Member	£40.00	£8.00	£48.00
Other Chambers Handling Fee		£13.25	£2.65	£15.90
Handling Fee Copies		£7.00	£1.40	£8.40

### Notarisation

Original Documents		£60.00	£12.00	£72.00
Copies		£60.00	£12.00	£72.00

### Foreign Office (Includes Non - Vatable FCO Fee)

Standard		£55.00	£5.00	£60.00
Premier		£100.00	£5.00	£105.00

## CARNET SECURITY SCHEME *quick quotes are available online: [londonchamber.co.uk/lccicarnet/quote.aspx](http://londonchamber.co.uk/lccicarnet/quote.aspx)*

This is an in-house, 'while you wait' Carnet Security Scheme. The Security fee is based on the value and type of goods as well as the full itinerary.

## ATA CARNETS - 'PASSPORT FOR GOODS' *electronic carnets are available online: [londonchamber.co.uk/ecarnet](http://londonchamber.co.uk/ecarnet)*

24 hour service.		price	+ vat	= total
ATA Carnet	Member	£172.00	£34.40	£206.40
ATA Carnet	Non-Member	£287.00	£57.40	£344.40
TAIWAN Carnet	Member	£172.00	£34.40	£206.40
TAIWAN Carnet	Non-Member	£287.00	£57.40	£344.40
Express One Hour Service (Additional Charge)		£172.00	£34.40	£206.40

## ARAB-BRITISH DOCUMENTS *electronic certificates are available online: [londonchamber.co.uk/cofo](http://londonchamber.co.uk/cofo)*

Arab-British Chamber of Commerce Certificates are normally required for Arab League States i.e. Algeria, Bahrain, Djibouti, Iraq, Jordan, Kuwait, Lebanon, Libya, Mauritania, Morocco, Oman, Qatar, Saudi Arabia, Somali Democratic Republic, Sudan, Syrian Arab Republic, Tunisia, United Arab Emirates and Yemen Arab Republic.

Blank forms		price	+ vat	= total
Blank Original Arab-British Certificates of Origin		£1.50	£0.30	£1.80
Blank Copy Arab-British Certificates of Origin		£0.80	£0.16	£0.96

### Certification and legalisation

*Certified and then legalised by the relevant Arab Embassy if required. Please note that the fees below do not show the various Embassy fees. Please telephone for a quotation.*

		price	+ vat	= total
Original Arab Certificate of Origin		£41.85	£8.37	£50.22
Copy Arab Certificate of Origin		£7.00	£1.40	£8.40
Original Export Invoice		£41.85	£8.37	£50.22
Copy Export Invoice		£7.00	£1.40	£8.40
Original Other Document		£41.85	£8.37	£50.22
Copy Other Document		£7.00	£1.40	£8.40
Letter of Indemnity	Member	£24.25	£4.85	£29.10
Letter of Indemnity	Non-Member	£42.50	£8.50	£51.00
<i>(Letters of Indemnity are required when an exporter cannot produce evidence of foreign origin)</i>				
Express Service for Non Legalisation Documents		£34.00	£6.80 per set	£40.80
ABCC Alteration Fee		£10.50	£2.10	£12.60

## EGYPTIAN DOCUMENTS

*Certification only (Certified by the Egyptian British Chamber of Commerce only, using the European Certificate of Origin when applicable)*

		price	+ vat	= total
Original Certificate of Origin		£62.75	£12.55	£75.30
Copy Certificate of Origin		£62.75	£12.55	£75.30
Export Invoice	Member	£84.50	£16.90	£101.40
Export Invoice	Non-Member	£106.25	£21.25	£127.50
Other Documents	Member	£84.50	£16.90	£101.40
Other Documents	Non-Member	£106.25	£21.25	£127.50
EBCC Alteration Fee		£10.50	£2.10	£12.60

*Certification and legalisation (Certified by the Egyptian British Chamber of Commerce and then legalised by the Egyptian Embassy)*

		price	+ vat	= total
Original Certificate of Origin		£106.75	£12.55	£119.30
Copy Certificate of Origin		£106.75	£12.55	£119.30
Export Invoice	Member	£128.50	£16.90	£145.40
Export Invoice	Non-Member	£150.25	£21.25	£171.50
Copy Export Invoice		£106.75	£12.55	£119.30
Other Documents	Member	£128.50	£16.90	£145.40
Other Documents	Non-Member	£150.25	£21.25	£171.50
Copy Other Document		£106.75	£12.55	£119.30

# EXPORT DOCUMENT ISSUING OFFICES

## London Chamber of Commerce and Industry (LCCI)

### Head Office

33 Queen Street  
London EC4R 1AP  
T: +44 (0)20 7248 4444  
F: +44 (0)20 7489 0391  
W: londonchamber.co.uk

## Barking

Branch Office  
12 Town Quay Wharf  
Abbey Road  
Barking  
IG11 7BZ  
T: +44 (0)20 7556 2397

## Hounslow Branch

Branch Office  
Unit 20, Bellview Court  
183 Hanworth Road  
Hounslow, Middlesex  
TW3 3TQ  
T: +44 (0)20 7556 2396  
F: +44 (0)20 8814 1563

### Hours of business

9.00am - 5.00pm  
Monday - Friday (no lunchtime closing)

### Hours of business

9.00am - 12.30pm  
1.30pm - 4.00pm

### Hours of business

9.30am - 12.30pm  
1.30pm - 5.00pm

Export Document office closes at  
4.30pm on the last Friday of every month

## ATA Carnet Service and Carnet Security Scheme

T: +44 (0)20 7203 1844/1852/1846/1847  
F: +44 (0)20 7203 1921/1891

## European Certification and Arab Documentation Service

T: +44 (0)20 7203 1858/1851/1850/1886

PLEASE NOTE THAT CERTAIN PRICES ARE SUBJECT TO CHANGE THROUGHOUT THE YEAR. PLEASE REFER TO THE LONDON CHAMBER OF COMMERCE WEBSITE FOR UP TO DATE PRICES.

[londonchamber.co.uk/pricelist](http://londonchamber.co.uk/pricelist)

## INTERNATIONAL TRADE SEMINARS AND MISSIONS

London Chamber of Commerce and Industry International Business team have put together a diverse programme of international trade seminars and trade missions to help you take your business to the world. Our experienced team can offer advice on doing business internationally and are always happy to talk through your plans - just ask.

## INTERNATIONAL EVENTS

Our programme of around 25 practical seminars will inform you about new business opportunities in key international markets and put you in touch with country experts, as well as providing time for networking. Covering both emerging and established markets, these seminars offer you the inside track to help your business.

## TRADE MISSIONS

Accompanied by an experienced Mission Manager, our trade missions, including some on behalf of UK Trade & Investment, provide an opportunity for you to explore business opportunities in overseas markets and to meet face-to-face with local business contacts. You'll receive in-market support and advice from commercial staff based at the British Embassy, subsidised market research and networking events to help you establish contacts.

## INTERNATIONAL TRADE TRAINING COURSES

If you or your staff are looking to develop skills such as Export Documentation Essentials and Appointment of Management of Agents and Distributors, the London Chamber of Commerce one-day training courses could be just what you are looking for.

## FIND OUT MORE

W: [londonchamber.co.uk/international](http://londonchamber.co.uk/international)  
T: +44 (0)20 7203 1949  
E: [internationalbusiness@londonchamber.co.uk](mailto:internationalbusiness@londonchamber.co.uk)

To chat through how becoming a member of London Chamber of Commerce can help your business and how you can receive up to 50% discount on many export documents, contact us on T: +44 (0)20 7203 1881, E: [membersales@londonchamber.co.uk](mailto:membersales@londonchamber.co.uk) or visit [londonchamber.co.uk/membership](http://londonchamber.co.uk/membership)