

CONNECT. CHAMPION. SUPPORT.



## TRADE DOCUMENTS

Price list September 2023

## MOVEMENT CERTIFICATE EUR I

EUR I forms give preferential import entry (usually a zero duty rate) for qualifying goods when shipped to countries that have signed a trade agreement with United Kingdom.

Blank forms available F.O.C.

		price	+ vat	= total
Movement Certificate EUR I	Member	£22.00	£4.40	£26.40
Movement Certificate EUR I	Non-Member	£44.00	£8.80	£52.80

## UK CERTIFICATION SERVICE *electronic certificates online: [londonchamber.co.uk/cofo](http://londonchamber.co.uk/cofo)*

UK Certificates of Origin are normally required for all countries except Arab League States.

### Processing Fees

		price	+ vat	= total
UK Certificate of Origin	Member	£25.00	£5.00	£30.00
UK Certificate of Origin	Non-Member	£50.00	£10.00	£60.00
Export Invoice	Member	£25.00	£5.00	£30.00
Export Invoice	Non-Member	£50.00	£10.00	£60.00
Other Documents	Member	£25.00	£5.00	£30.00
Other Documents	Non-Member	£50.00	£10.00	£60.00
Certified Copies	Member	£5.75	£1.15	£6.90
Certified Copies	Non-Member	£11.50	£2.30	£13.80
International Import Certificate		£47.25	£9.45	£56.70
Special Certificates	Member	£122.50	£24.50	£147.00
Copy Special Certificate	Member	£61.25	£12.25	£73.50
Special Certificates	Non-Member	£245.00	£49.00	£294.00
Copy Special Certificate	Non-Member	£122.50	£24.50	£147.00
Alteration Approved		£13.25	£2.65	£15.90
Online Chamber Printed Service (Additional Fee)		£4.25	£0.85	£5.10
Express Fee For Online And 'Walk-In' Applications (Per Set)		£13.25	£2.65	£15.90
Rejection Fee (1st Rejection is free)		£6.25	£1.25	£7.50

## LEGALISATION SERVICE - (this service covers Embassies/Foreign Office/Notary)

### Embassy legalisation/Notarisation

		price	+ vat	= total
Embassy Handling Fee	Member	£28.50	£5.70	£34.20
Embassy Handling Fee	Non-Member	£57.00	£11.40	£68.40
Other Chambers Handling Fee		£16.10	£3.22	£19.32
Handling Fee Copies		£8.20	£1.64	£9.84

### Notarisation

Original Documents		£63.25	£12.65	£75.90
Copies		£63.25	£12.65	£75.90

### Foreign Office (Includes Non - Vatable FCO Fee)

Standard		£56.00	£5.20	£61.20
Premier		£101.00	£5.20	£106.20

## CARNET SECURITY SCHEME *quick quotes are available online: [londonchamber.co.uk/lccicarnet/quote.aspx](http://londonchamber.co.uk/lccicarnet/quote.aspx)*

This is an in-house, 'while you wait' Carnet Security Scheme. The Security fee is based on the value and type of goods as well as the full itinerary.

## ATA CARNETS - 'PASSPORT FOR GOODS' *electronic carnets are available online: [londonchamber.co.uk/ecarnet](http://londonchamber.co.uk/ecarnet)*

24 hour service.		price	+ vat	= total
ATA Carnet	Member	£195.00	£39.00	£234.00
ATA Carnet	Non-Member	£325.00	£65.00	£390.00
TAIWAN Carnet	Member	£195.00	£39.00	£234.00
TAIWAN Carnet	Non-Member	£325.00	£65.00	£390.00
Express Service	Member	£390.00	£78.00	£468.00
Express Service	Non-Member	£520.00	£104.00	£624.00

## ARAB-BRITISH DOCUMENTS *electronic certificates are available online: [londonchamber.co.uk/cofo](http://londonchamber.co.uk/cofo)*

Arab-British Chamber of Commerce Certificates are normally required for Arab League States i.e. Algeria, Bahrain, Djibouti, Iraq, Jordan, Kuwait, Lebanon, Libya, Mauritania, Morocco, Oman, Qatar, Saudi Arabia, Somali Democratic Republic, Sudan, Syrian Arab Republic, Tunisia, United Arab Emirates and Yemen Arab Republic.

Blank forms		price	+ vat	= total
Blank Original Arab-British Certificates of Origin		£1.50	£0.30	£1.80
Blank Copy Arab-British Certificates of Origin		£0.80	£0.16	£0.96

### Certification and legalisation

*Certified and then legalised by the relevant Arab Embassy if required. Please note that the fees below do not show the various Embassy fees. Please telephone for a quotation.*

	price	+ vat	= total
Original Arab Certificate of Origin	£47.00	£9.40	£56.40
Copy Arab Certificate of Origin	£7.75	£1.55	£9.30
Original Export Invoice	£47.00	£9.40	£56.40
Copy Export Invoice	£7.75	£1.55	£9.30
Original Other Document	£47.00	£9.40	£56.40
Copy Other Document	£7.75	£1.55	£9.30
Express Service for Non Legalisation Documents	£39.75	£7.95	£47.70
ABCC Alteration Fee	£13.00	£2.60	£15.60
Translation Handling Fee	£21.00	£4.20	£25.20

## EGYPTIAN DOCUMENTS

*Certification only (Certified by the Egyptian British Chamber of Commerce only, using the UK Certificate of Origin when applicable)*

		price	+ vat	= total
Original Certificate of Origin		£77.50	£15.50	£93.00
Copy Certificate of Origin		£77.50	£15.50	£93.00
Export Invoice	Member	£102.50	£20.50	£123.00
Export Invoice	Non-Member	£127.50	£25.50	£153.00
Other Documents	Member	£102.50	£20.50	£123.00
Other Documents	Non-Member	£127.50	£25.50	£153.00
EBCC Alteration Fee		£13.00	£2.60	£15.60

*Certification and legalisation (Certified by the Egyptian British Chamber of Commerce and then legalised by the Egyptian Embassy)*

		price	+ vat	= total
Original Certificate of Origin		£202.50	£15.50	£218.00
Copy Certificate of Origin		£202.50	£15.50	£218.00
Export Invoice	Member	£227.50	£20.50	£248.00
Export Invoice	Non-Member	£252.50	£25.50	£278.00
Copy Export Invoice		£202.50	£15.50	£218.00
Other Documents	Member	£227.50	£20.50	£248.00
Other Documents	Non-Member	£252.50	£25.50	£278.00
Copy Other Document		£202.50	£15.50	£218.00

## CUSTOMS DECLARATION SERVICE

We have an in-house Customs Declaration Department who are here to support you on your Customs requirements. We provide Import Declarations, Export Declarations, Transit Documents, T1's (If we produce your Export Declaration), GMR's and IPAFF's. We also offer guidance and support with any custom procedure enquiries. Please contact the team by email [CustomsDeclarations@londonchamber.co.uk](mailto:CustomsDeclarations@londonchamber.co.uk) or by calling **+44 (0)20 7248 4444**.

## TRADE DOCUMENT ISSUING OFFICES

### London Chamber of Commerce and Industry (LCCI)

#### Head Office

33 Queen Street  
London EC4R 1AP  
T: +44 (0)20 7248 4444  
E: [edocuments@londonchamber.co.uk](mailto:edocuments@londonchamber.co.uk)  
W: [londonchamber.co.uk](http://londonchamber.co.uk)

### Barking

Branch Office  
12 Town Quay Wharf  
Abbey Road  
Barking  
IG11 7BZ  
T: +44 (0)20 7556 2397

### Hounslow Branch

Branch Office  
Unit 20, Bellview Court  
183 Hanworth Road  
Hounslow, Middlesex  
TW3 3TQ  
T: +44 (0)20 7556 2396

#### Hours of business

Monday - Friday (no lunchtime closing)  
10.00am - 4.00pm

#### Hours of business

Monday - Thursday  
10.00am - 12.30pm  
1.30pm - 4.00pm

#### Hours of business

Monday - Friday  
10.00am - 12.30pm  
1.30pm - 4.30pm

### ATA Carnet Service and Carnet Security Scheme

T: +44 (0)20 7248 4444

### UK Certification and Arab Documentation Service

T: +44 (0)20 7248 4444

PLEASE NOTE THAT CERTAIN PRICES ARE SUBJECT TO CHANGE THROUGHOUT THE YEAR. PLEASE REFER TO THE LONDON CHAMBER OF COMMERCE WEBSITE FOR UP TO DATE PRICES.

## BECOME A LCCI MEMBER

LCCI membership provides your business with access to support services to help you grow internationally and cut costs. You can benefit from discounted international trade training courses, receive up to 50% discounts on many trade documents and gain valuable advice on exporting and importing. Plus, you can benefit from discounted alternative dispute resolution services from London Chamber of Arbitration and Mediation.

[FIND OUT MORE](#)