

PROCESS OF OBTAINING A CERTIFICATE OF LOCATION

A **Certificate of Location** is a document issued by the **National ATA Carnet Unit (NCU)** to confirm that goods listed on a Carnet have been re-imported into the UK. This certificate is especially important if your Carnet was not correctly stamped by UK Customs on re-entry.

Foreign Customs may use this certificate to close a claim if the Carnet was not used correctly. It is the most secure and acceptable form of evidence available.

Note: Visits to private premises for inspection are chargeable under [HMRC Notice 112A](#).

What to do if your Carnet was not stamped on Return to the UK:

If you notice that your ATA Carnet was **not endorsed by UK Customs**, please contact the National ATA Carnet Unit **immediately**:

National ATA Carnet Unit

E : atacarnetunit@hmrc.gov.uk

T : 0300 322 7064

Address :

National Carnet Unit
Business Tax & Customs, 5th Floor.
Three New Bailey
New Bailey Street
Salford
M3 5FS

What You Need to Send to Request a Certificate of Location:

Send the below listed supported documentation to: atacarnetunit@hmrc.gov.uk

- *A Copy of the Green Front cover of the Carnet or a copy of one of any vouchers.*
- *A contact name, address, and telephone number.*
- *The current location of the Goods (Inspection Site).*
- *A copy of the General List.*

What Happens Next

A Customs Officer from the NCU will contact you to arrange one of the following:

Option A: You bring the goods to a local Customs office for inspection.

Option B: A Customs officer visits your chosen premises (charges will apply).

Important Notes on Timing and Country Requirements

- *A Certificate of Location should be issued before the Carnet expires to avoid rejection by Foreign Customs.*
- *For claims from Italy, Japan, or Türkiye, you must provide the exact date of re-importation into the UK, and this must be listed on the Certificate of Location.*
- *For other countries, confirmation that goods returned **before Carnet expiry** is usually sufficient.*

Re-Import via Seaport or RoRo Port?

If your goods re-entered via a **seaport** or **RoRo** port, you may be able to request retrospective endorsement by Border Force. You will need to:

1. Contact Border Force [directly](#).
2. Bring the Carnet and the goods to the port for inspection (if your request is approved).

Note: Retrospective endorsement is not usually possible at airports due to Border Force location restrictions.

Need Further Help or Assistance?

If you need support with obtaining a Certificate of Location, or you're struggling to get feedback from the NCU, please contact us directly and we'd be more than happy to assist you.

Need further guidance and/or support with an on-going LCCI Carnet Claim? Please contact the [LCCI Carnet Claims Team](#).

Need some support with an ATA Carnet that you think has been used incorrectly? Please contact the [Carnet Team](#).