

# APPLICATION FOR MEMBERSHIP

NETWORKING

SAVE TIME, SAVE MONEY

THE PLACE TO MEET

GET ADVICE

MARKETING SOLUTIONS

HR SOLUTIONS

GOING GLOBAL

YOUR ISSUES, YOUR VOICE

We hereby apply for membership of The London Chamber of Commerce and Industry ('London Chamber of Commerce') and agree to be bound by its Memorandum and Articles of Association.

## Please complete this form in **BLOCK CAPITALS**

### ABOUT YOUR COMPANY

company name	known as (if different)	
address		
city	county	postcode
telephone	facsimile	
company email	website	
description of business (products, services etc.)		
business sector (please provide SIC code if known)		
parent/holding company (please state if applicable)		
company registration number	year business established	
total employees (at your location)	total employees (within the UK)	
main reason for joining LCCI		
please provide details of any professional bodies or trade associations of which your company is a member		
is your company known to any companies currently in membership? If so, please provide details. (maximum of three companies)		
company name	contact	
company name	contact	
company name	contact	

### WHERE DID YOU HEAR ABOUT US?

please state where you heard about us

If you were introduced by a member of London Chamber of Commerce please complete the following

member company name		
address		
city	county	postcode
contact name*	job title	

### YOUR DETAILS – principal contact

i.e. the main contact with London Chamber of Commerce for membership administration

title (Mr/Mrs/Miss/Ms/Other)	first name	surname
job title		
responsible for		
telephone	facsimile	
email		
please provide details of any professional bodies or trade associations of which you are an individual member		

\* Before entering colleagues' details please ensure they are happy for their personal data to be added to the database by London Chamber of Commerce and used to inform them of member benefits and events, survey their views and manage their membership.

## DETAILS OF PERSON RESPONSIBLE FOR HR

title (Mr/Mrs/Miss/Ms/Other)	first name	surname
<hr/>		
job title		
<hr/>		
responsible for		
<hr/>		
telephone	facsimile	
<hr/>		
email		
<hr/>		

## DETAILS OF PERSON RESPONSIBLE FOR MARKETING

title (Mr/Mrs/Miss/Ms/Other)	first name	surname
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job title		
<hr/>		
responsible for		
<hr/>		
telephone	facsimile	
<hr/>		
email		
<hr/>		

## DETAILS OF PERSON RESPONSIBLE FOR FINANCE

title (Mr/Mrs/Miss/Ms/Other)	first name	surname
<hr/>		
job title		
<hr/>		
responsible for		
<hr/>		
telephone	facsimile	
<hr/>		
email		
<hr/>		

## DETAILS OF YOUR PA

title (Mr/Mrs/Miss/Ms/Other)	first name	surname
<hr/>		
job title		
<hr/>		
responsible for		
<hr/>		
telephone	facsimile	
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email		
<hr/>		

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## Save Money on your Membership

- Companies completing a direct debit form when applying to join the London Chamber of Commerce will receive a **5% discount** on their first year's membership subscription. Subscriptions paid by direct debit attract greater discounts in subsequent years (5% in year two, 7.5% in year three and 10% in year four). The first year's membership must however be paid by cheque or debit card/credit card or BACs. Subsidiaries of member companies are entitled to a **discount of 25%** off their subscription fee.

## MEMBERSHIP SUBSCRIPTION

please refer to the membership subscriptions sheet for rates

annual subscription fee	<input type="text"/>
registration fee	<b>£50.00</b>
total	<input type="text"/>
VAT	<input type="text"/>
grand total	<input type="text"/>

## Membership Fee Explained

- Members are normally entitled to treat their subscription as a business expense in computing liability for tax.
- All new members are charged a one-off registration fee of £50.00 plus VAT, to be added to the membership subscription. Registration fees are only payable on joining and are not applied to renewals. Membership runs for twelve months from the date of joining and is renewable on the 1st of the month of joining. If you would like to join for more than one year, please contact membership sales on telephone **+44 (0)20 7203 1881**.

## PAYMENT METHODS

### by card

card type – Debit / Amex / Visa / Mastercard / Maestro / Solo / Visa Electron / JCB / Other – please specify \_\_\_\_\_

card no

card security no

start date \_\_\_\_\_

expiry date \_\_\_\_\_

issue no. (if applicable) \_\_\_\_\_

name on card \_\_\_\_\_

company (if applicable) \_\_\_\_\_

billing address \_\_\_\_\_

postcode \_\_\_\_\_

signed \_\_\_\_\_

print name \_\_\_\_\_

**by cheque** – please make cheques payable to The London Chamber of Commerce and Industry

**by bacs** – transfer funds to: Royal Bank of Scotland, Sort Code 15-10-00, Account 15051844.

Please quote your company name and the reference "Membership".

I/We confirm that the information given is correct and agree to be bound by the articles of association and bylaws of The London Chamber of Commerce and Industry.

signed \_\_\_\_\_

date \_\_\_\_\_

name \_\_\_\_\_

position \_\_\_\_\_

Please attach your business card in the space provided opposite, and return your completed application form to:

London Chamber of Commerce and Industry  
Membership Department  
33 Queen Street  
London EC4R 1AP

please attach your business card here

In the event of an unsuccessful application, payment will be refunded in full.

For resignation of membership, we require notice in writing one month prior to the renewal date.

## YOUR INTERESTS

**Networking (general)**  NI

**Networking  
(Sector Group/Special Interest Groups)**

Asian Business Association  S1  
Defence and Security  S3  
Property and Construction  S6  
Women in Business  S2  
London 2012 Games  2012

**The Place to Meet**

Meeting Facilities at 33 Queen Street  FI

**Marketing Solutions**

Sponsorship Opportunities  M2  
Meet the Buyer Events  MTB  
Marketing and Media Group Events  S9

**HR Solutions**

HR Matters Events  HR  
Training Advice and Information  T&D

**Going Global**

International Trade Documentation  W5  
International Trade Missions  W2  
International Trade Seminars  W3  
Import and Export Training Courses  E3

European Enterprise Network  I I I  
(Business in the European Community)

## Your Issues, Your Voice

Economic and Opinion Research  CI  
Political Intelligence and Monitoring  POLIM  
Political Briefings and Events  C3

**Policy Making Committees**

Skills and Employment  C4  
Crime, Defence and Security  C8C  
Transport, Aviation and planning  C8B  
Financial Services, the City  
and Competitiveness  FINSE  
Tax, Regulations and Pensions  C6

Whilst we will keep you informed of our products and services, here are some specialist areas that may be of interest to you.

Ticking these boxes guarantees that you will receive information on these areas.

### FOR OFFICE USE ONLY

Administration checks completed  Date

Sales Advisor

## PRIVACY AND DATA PROTECTION – personal data/principal contact

We are committed to protecting your privacy and will only use the information we collect about you in accordance with the reasons stated when we collect the information.

The information supplied by you will be held on a database by London Chamber of Commerce and used to inform you of member benefits and events, survey your views and manage your membership.

### Unless you put a cross in the box(es) provided you will receive:

- Displayed on the searchable on-line database on the Members' Zone of the London Chamber of Commerce website
- Printed in the hard-copy London Chamber of Commerce members' directory
- Printed on the New Members' page of the London Chamber's monthly London Business Matters magazine

### Unless you put a cross in the box(es) provided you will receive:

- A copy of the London Chamber of Commerce monthly London Business Matters magazine by post
- A copy of the London Chamber of Commerce monthly eLondon Newsletter by email
- A copy of the London Chamber of Commerce monthly Members' News Newsletter by email
- A copy of the regular Events Update by email
- Details of any local chamber events we are running in your area

### Unless you put a cross in the box(es) provided your personal data will be used to:

- Provide you with details of member benefits offered by London Chamber of Commerce
- Inform you of offers we have negotiated with third parties to support your business or save your business money

Please indicate with a cross in the box if you do not wish to receive information by any of the following media:

Telephone  Mail   
Email  Fax

Please note that by opting out of any communication channels you may miss out on events, information, discounts, exclusive offers and opportunities to voice your views, all of which are benefits of your membership and could benefit your business.

## IMPORTANT! Win business, find new suppliers and network online

[www.londonchamberb2b.co.uk](http://www.londonchamberb2b.co.uk) is an online marketplace that enables you to request quotes from suppliers and receive tenders and business opportunities from organisations looking for products and services. In addition you can use the website to network with other companies and find new business partners.

- Please tick the box to join this free marketplace – your company details, name and job title will be loaded automatically and you will be sent a username and password to enable you to add further information on your business.

London Chamber of Commerce and Industry  
33 Queen Street London EC4R 1AP

T: +44 (0)20 7248 4444 F: +44 (0)20 7489 0391  
Email: [membership@londonchamber.co.uk](mailto:membership@londonchamber.co.uk)  
[www.londonchamber.co.uk](http://www.londonchamber.co.uk)

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